

FORMAT OF APPLICATION FOR THE ADMINISTRATIVE POSTS

(The Applicant can add more lines in the proforma wherever required.)

1. General Information of Applicant

Name									
Date of Birth	<table border="1"> <tr> <td>DD</td> <td>MM</td> <td>YYYY</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	DD	MM	YYYY					
DD	MM	YYYY							
Correspondence Address									
Contact No.	Mobile								
	Landline								
Email									

2. Educational Qualification

Qualification	Year	% Achieved	University	Subject / Topic of Specialization
Post Doctorate				
Ph.D				
Post Graduation				
Graduation				

3. Present Position

Present Position Held	Organization	From (date)	Total Experience (In Years and Months)

4. Academic Experience/Service Details

Post	Organization	Duration		Experience (In Years and Months)
		From (Date)	To (Date)	
Vice Chancellor				
Professor or Equivalent				
Associate Professor or Equivalent				
Assistant Professor or Equivalent				

5. International Academic Exposure, if any

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6. Administrative Post(s) Held (On full time basis)

Sr. No.	Post	Organization	Duration	
			From (Date)	To (Date)

7. Research Projects executed by the Applicant (Attach list)

	Completed (No.)	Under Process (No.)
National		
International		

8. No. of Ph.D successfully guided (Attach list)

	Awarded (In No.)	Under Progress (In No.)
Ph.D		

9. Publication (Attach list)

	National	International
Number of papers published (In Number)		
Number of Books Published (In Number)		

10. Area of Specialization (Upto 100 words)

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11. Scholarship(s) / Award(s)/ Member(s) /Fellowship(s) etc. of Academic Societies

Sr. No.	Name of Award/Fellowship etc.	Year of Award	Awarded by

12. Details of Referees, if any

Sr. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

14. Your Vision for the University (upto 500 Words)

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15. Minimum Gross salary acceptable.....per month

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice.

Place:

(Signature of the Applicant)

Date:

Note: Total No. of pages (A-4 size) of the application should not exceed 10 pages.